



Working with



28th November 2018

VACANCY ANNOUNCEMENT: REF VN018

Job Title	Enumerators
Job Location	Emali Dedicated Children's Agency - Emali
Reports to	Program Officer –Child protection
Duration	Between 10 and 15 Days

Emali Dedicated Children Agency (EDCA) is a Community Organization working with ChildFund towards helping the Deprived; Excluded and Vulnerable children have the capacity to improve their lives and the opportunity to become young adults, parent and leaders who bring lasting and positive change in their communities. The organization is looking for self-driven individuals who want to exercise their abilities and knowledge out of heart to serve children and the community, for the following Job Opportunity to be based in the Emali Office.

Emali Dedicated Children's Agency is looking for ENUMERATORS to conduct a survey (Community Mapping) on Child Protection issues.

BASIC FUNCTIONS:

Working closely with the Program Officer, the Enumerator is responsible for conducting research, recording data, organizing, and filing data/source documents appropriately. S/he will be required to maintain data confidentiality and integrity for the project data as directed.

Qualification and Requirements:

The required qualifications and skills are:

- Professional diploma or any other relevant qualification preferably early childhood or and community health courses.

- Proven experience on case studies (focus group discussion)
- Excellent written and oral communication skills, good interpersonal communications, monitoring And evaluation
- Excellent time management skills, well organized and the ability to prioritize a variety of tasks
- With good follow-through skills.
- Flexibility and ability to work independently

Interested persons should send their letter of application and CV with contact details to:

The PC, Emali Dedicated Children's Agency P.O BOX 249-90121 Emali or send to hr@emalidca.org

on or before **Monday 3rd December 2018**

NB: All applications should be received through email

EMALI DEDICATED CHILDREN'S AGENCY